Presentation & Speaker Rules and Suggestions

NAFEMS Iberia Conference
12 November 2026, Madrid

We remind Speakers of our general rules and suggestions for their presentation:

- The presentation should focus on the problem, the solution, the simulation, methods used and the innovative technology. NAFEMS Iberia does not permit commercial presentations at conferences or seminars. A software logo may be introduced on the page discussing the simulation solutions, but the software should not be the focus.
- Presentations can be given in the English, Castellano or Portuguese languages (or a mixture of English slides and spoken Castellano or Portuguese).
- Presentation timing will typically be 15 minutes presentation and 5 minutes Q&A (Speakers will be notified if this is different for a particular event).
- The Powerpoint (ppt) format provided by NAFEMS Iberia must be used. This will be available online and/or sent to speakers once the abstracts have been accepted. There is a place to introduce an entity logo on the title page and next to the NAFEMS logo on the master slides (please do not remove the NAFEMS logo).
- NAFEMS Iberia maintains the authority and right to reject any presentation that is considered to contain commercial information or arrives after the specified deadline.

- Presenters must use the computers and audio-visual equipment provided by NAFEMS Iberia and the hosting organization and other computers *will not be connected on the event day.*
- Timing is usually *very critical on the actual event day* so there is no time to upload presentations from pen-drives or disks onto the computers used.

Communications:

- Communications will typically be via email so please ensure that NAFEMS has an up-to-date email address (or addresses if you have additional authors).
- Sending files may be done directly via email but very large files may be sent using the free webservice www.WeTransfer.com that enables files up to 2Gb to be sent.

Deadlines:

- All deadlines, defined on the event webpage, will be adhered to.
- These may be changed depending on event circumstances.

Important:

- All presentations should be devoted to technical issues and should be of a strictly non-commercial nature (e.g. describe the problem, the solution and the justification). If you consider it necessary to present your entity, then please do this in a single slide.
- NAFEMS Iberia maintains the authority and right to reject any presentation that is considered to contain commercial information or arrives after the specified deadline.

Event contact email: gino.duffett@nafems.org